



Weekly Benchmark Report

Every church challenged and equipped to grow more disciples of Jesus Christ by taking risks and changing lives.

Churches provide one or more email address in the Weekly Stats Email field of their church record through their Local Church Dashboard (Church Login) at www.northalabamaumc.org.

Log in to the Local Church Dashboard using your Username and Password. (If you do not know these credentials, your District office can provide those to you.)

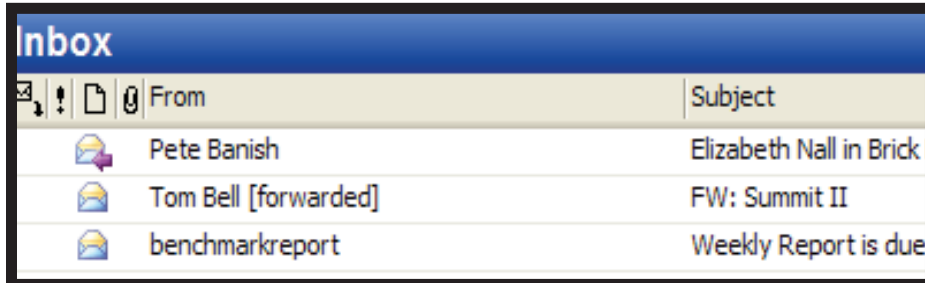
Once you have logged in to the Local Church Dashboard, click the Church tab.

Now go to the line labeled Weekly Benchmark Stats Email. There you can provide one or more email addresses that will receive the report link each Monday morning.

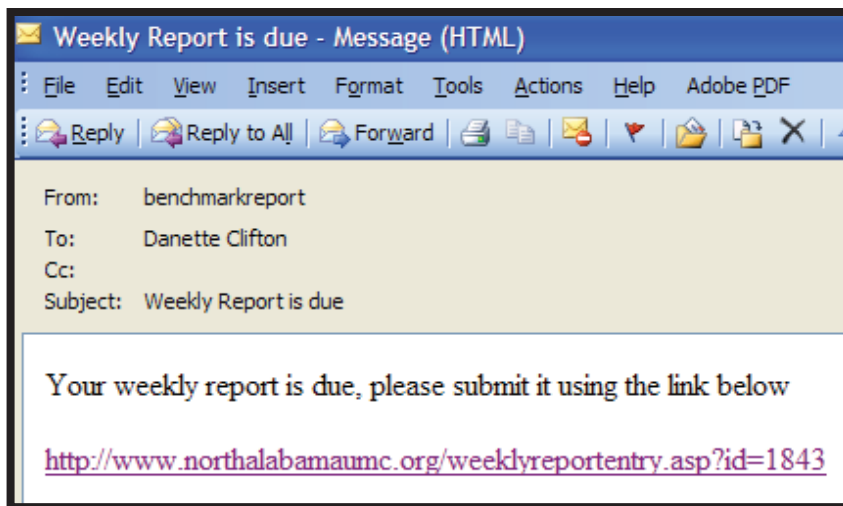
Separate email addresses with a comma then a space.

After you enter your email address(es) click the **save** button at the top of the screen.

Churches provide one or more email address in the Weekly Stats Email field of their church record through their Local Church Dashboard (Church Login).



Each Monday morning at 1 a.m. the designated person or persons at church receive email.



The simple email provides a specific link for that church. The report simply has one click and they are directed to their church report.

You should submit your Weekly Benchmark Report by noon on Tuesday each week.

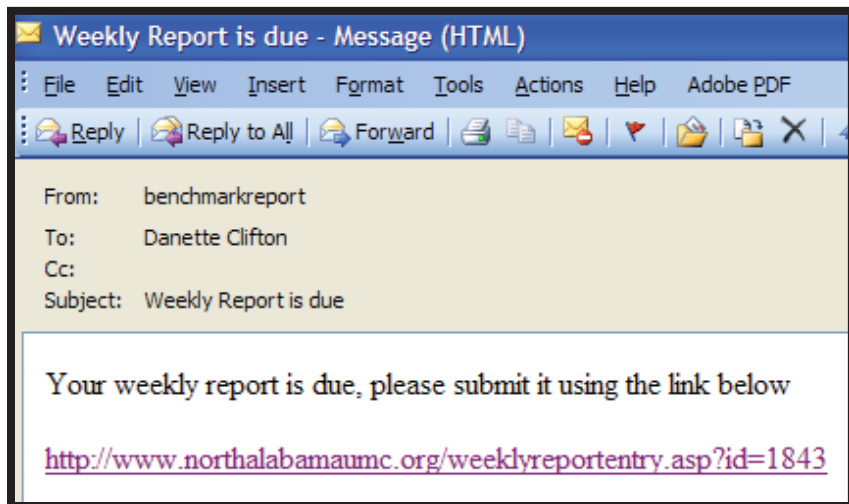


The reporter fills in 5 numbers and clicks submit.

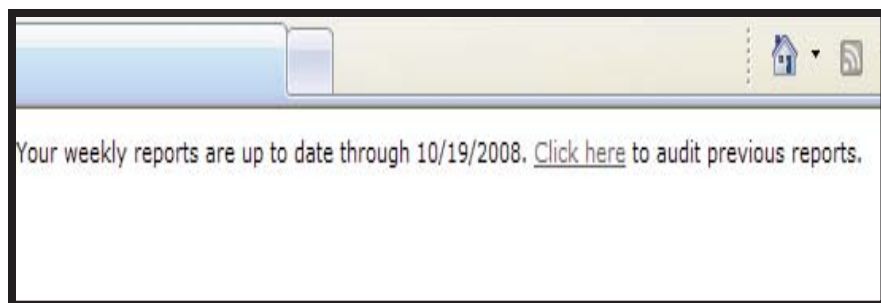
For definitions of each reported ministry number see the key below your weekly report box.

To edit your ministry numbers...

You may edit up to 6 weeks of past reported ministry information.



Reclick the link to your report.



On the webpage that opens click the link to audit previous reports.

Audit reports for Abanda

Please audit your reports using the form below.

Report Date	9/14/2008	9/21/2008	9/28/2008	10/5/2008	10/12/2008
Worship Attendance	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
New members	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Members removed	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Professions of faith	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Baptisms	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Update any incorrect numbers and click submit.